St Dennis Parish Council
Minutes of the Extra Ordinary Council Meeting held at ClayTAWC on Thursday 18th June 2026 at 7.00 pm.

Present:
Cllr Clarke (Chair), Cllr Burnett (Vice Chair), Cllr Edmunds, Cllr Kelsey, Cllr J Griffin, Cllr A Griffin, Cllr James.

In Attendance:
Lynn Clarke (Clerk).

EO1/26 Apologies.
None.

EO2/26 Declarations of Interest.
None.
The Chair reminded those present that if any other matter arises during the meeting, advice should be sought from the Clerk, and the Chair before continuing.

EO3/26 Public Participation (to include Cornwall Councillors Report).
a) Public Participation:

No members of the public present.

EO4/26 To agree the appointment of the internal auditor for 2025-26.
It was **Resolved** to appoint Probooks Associates Ltd as the internal auditor. Proposed seconded all present in favour.

EO5/26 To agree the cost of assistance to complete the year-end figures.
The Clerk advised that the transition from a receipts-and-payments basis to income-and-expenditure accounting has made the separation of the Playing Field Trust accounts and the preparation of the year-end figures more complex. While the Clerk is able to produce the year-end information in the receipts-and-payments format, generating the income-and-expenditure statements is more challenging due to the limitations of the current software and the inclusion of the charity accounts within the system.
Members were informed that additional training in this accounting method is required, and an extension for submission to the External Auditor has been agreed. The accountancy firm has offered training and oversight to support the process and ensure the accuracy of the figures for the AGAR.
It was **Resolved** to approve the costs of £600 + VAT from Aalgaard Renshaw. Proposed seconded all present in favour.

EO6/26 To approve the cost of Cyber Insurance for 2026-2027.

It was **Resolved** to approve the cost of the insurance from Clear Insurance Management at £420.25. Proposed, seconded, all present in favour.

EO7/26 To agree the electricity provider for the next three years.

It was **Resolved** to approve a change to EDF Energy and to take out a 3 year contract. Proposed, seconded all present in favour.

EO8/26 To approve the Annual Governance Statement.

It was **Resolved** to answer yes to all of the statements with the exception of 1. We have put into place the arrangements for effective financial management during the year and for the preparation of the accounting statements.
This has been necessary due to a combination of factors: the Internal Auditor confirmed in June that they would not be undertaking the audit for this financial year, and the transition from a payments-and-receipts basis to income-and-expenditure accounting has required additional work. This includes separating out the charity accounts and extracting year-end figures from software primarily designed for a payments-and-receipts system, which makes the process more complex.
Proposed, seconded all present in favour.

EO9/26 To approve the annual accounting statements

Deferred until Aalgaard Renshaw have had the opportunity to assist in the end of year figures.

Cllr A Griffin & Cllr J Griffin left the meeting at 7.30 pm

Cllr A Griffin rejoined the meeting at 7.32 pm.

EO10/26 To agree the dates for the exercise of Public Rights.

It was **Resolved** to allow inspection between the 30th June and the 10th August 2026. Proposed, seconded all present in favour.

Standing order 3e
That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

EO11/26 Confidential items –

None

Meeting closed 7.45 pm.

Signed: …………………………………….